

Minutes of the 55th meeting of the Management Board Held in Helsinki from 26 to 27 September 2019

I. Summary record of the proceedings

The Chair opened the meeting by welcoming members and in particular, the new Board member from Germany (Mr Axel VORWERK) joining for the first time.

1. Agenda

The Chair introduced the draft agenda¹ and the following room documents:

- AP B.8 Overview of additional changes proposed to the Code of Governance
- AOB point B: Letter from Cefic of 17 September 2019 to DG ENV and ECHA: Registration of nanomaterials according to REACH

The Chair explained that further, highly restricted, room documents will be made available for AP B.7 Board of Appeal on the second meeting day.

The Chair proposed to take AP B.8 Management Board Code of Governance and AOB point B: Implementation of the requirements for the registration of substances in nanoforms on the first meeting day. AP B.7 Board of Appeal would take place *in camera*, on the second meeting day.

The agenda of the meeting was then adopted on this basis. The order of these [draft] minutes reflect that of the draft agenda.

2. Declaration of specific interests

The Chair informed Management Board members that she has reviewed, together with the Secretariat, the members', observers', persons of trusts' and the Executive Director's declarations of interest in accordance with the ECHA procedure for the Prevention and Management of potential Conflicts of Interest (CoI)². The Deputy-Chair has reviewed the recently updated declaration of the Chair.

She concluded, based on the declarations, that there is no need for specific restrictions with respect to the agenda of this 55th Management Board meeting.

The Chair then invited members to further declare any specific interests that could not be drawn from their declarations of interest and which could be considered to be prejudicial to their independence with respect to any items on the agenda. No further specific interests were declared in response to this.

The Chair reminded members of the importance of keeping their declarations up to date and invited them to regularly check their declarations for completeness.

¹ MB/A/04/2019 REV1.

² ECHA Policy on the Prevention and Management of potential Conflicts of Interest PRO-0067.04.

3. Minutes of the 54th Management Board meeting

The draft minutes of the 54th Management Board meeting³, held from 19 to 20 June 2019 in Helsinki, were adopted, with one editorial change proposed by a Board member, to correctly reflect the date of the 53rd meeting⁴.

The Chair also explained the status of agreed follow-up actions as follows:

The Secretariat will submit ECHA's final accounts 2018 and the Management Board's opinion thereon to the Accounting Officer of the Commission, the Court of Auditors, the European Parliament and the Council.	DONE
The Secretariat will circulate the final report of the Court of Auditors on the annual accounts of ECHA for 2018 when it becomes available.	PENDING
The Secretariat will regularly report to the Management Board on the status of implementation of the REACH Review actions.	DONE
The Management Board Chair will, with the support of the Secretariat and in close cooperation with the Working Group Board of Appeal, implement the Management Board decision 35/2019.	ON-GOING
The Secretariat will inform the Working Group on Audit about the outcome of the on-going pilot project on outsourcing the SME verification activity, of the on-going analysis of the use of interims and of the benchmarking currently being performed with other agencies.	PENDING
The Secretariat will schedule for the 55th Management Board meeting a discussion on, and potential adoption of, the Management Board Code of Governance and the composition of its subgroups. Board members are invited to submit written comments in advance.	DONE

A. Points for automatic adoption

No points were submitted for automatic adoption for this meeting.

B. Points for discussion/decision

B.1 Programming

B.1.A Orientation debate for Work Programme 2021

The Management Board held an orientation debate in preparation of the Programming Document(s) 2020-2023⁵. The orientation debate focused on the priorities for the 2021 work programme, as proposed by the Secretariat, and aimed to provide a steer along a number of questions related to ensuring the fulfilment of ECHA's strategic priorities, and preparing for the Agency's uncertain long-term resourcing under the new Multiannual Financial Framework. In preparation of the orientation debate, Board members also received ECHA's updated intentions in the area of international cooperation and were invited to consider this aspect when providing strategic steer.

The Secretariat introduced the proposed priorities and explained that ECHA's long-term outlook follows the political guidelines set, and likely to be set, by the Commission. Chemicals will play an important role in the new European Green Deal and in the zero pollution ambition and ECHA will be able to contribute to achieving synergies and

³ MB/M/03/2019.

⁴ See under Annex V.

⁵ MB/42/2019.

consistency in the EU chemicals acquis. Further to the implementation of the organisational review in 2019, ECHA is able to efficiently onboard new tasks, should the Commission or the co-legislators see it fit. With regards to resourcing, the Secretariat pointed out that additional work arising from support to new pieces of legislation should be appropriately resourced, both in monetary and human resources terms.

Board members expressed their support for the priorities identified by the Secretariat and in particular the focus on the core REACH processes and the implementation of the REACH Review actions and the REACH Evaluation Action Plan. Board members were also in favour of processing an increased number of harmonised proposals arising from a more efficient way of identifying substances under the REACH processes, e.g. via working with groups of substances. Further efficiencies in all processes were welcomed, as well as the potential consistencies and synergies that may be achieved by picking up new legislation. The Management Board encouraged the Secretariat to critically review its non-statutory work, in particular meetings, in light of the workload implications on Member States.

Board members pointed out a number of items that should be more prominently described in the programming. These included dissemination activities, transparency, cooperation with national enforcement authorities, ECHA's work on the cocktail effects of chemicals and on endocrine disruptors, improving the use of socio-economic analysis in Risk Management Option Analysis and cooperation with the WHO (World Health Organisation). Board members also asked the Secretariat to consider the communication of its strategic priorities and highlighting the added value of its work to the EU citizens.

The Management Board acknowledged that it will be necessary to deprioritise certain activities to focus on the priorities in this time period. They welcomed the list of negative priorities proposed by the Secretariat, while at the same time, they expressed concerns regarding the level of support to be provided for industry and for Member States. Reflecting on the delay in the BPR Review Programme, Board members asked the Secretariat to increase support to Member States, in order to speed up the implementation of the programme. Board members also asked for further clarification on a number of points, which included ECHA's ambitions for its work on occupational safety and health and the screening of the chemical universe.

With regards to ECHA's international activities, Board members expressed overall support for the Secretariat's intentions in this area, including capacity building, and asked for increased efforts in developing common standards and IT tools. Board members representing the Commission reminded the Secretariat of the importance of respecting the framework for ECHA's international activities, as set out in the 2014 exchange of letters between the Commission services and ECHA, and invited the Secretariat to include the updated set of intentions in the on-going revision of this exchange of letters.

The Secretariat will reflect the steer received in the draft Programming Document(s) 2020-2023, which will be submitted for the Management Board's written consultation by 8 October 2019, for a period of three weeks. It was noted that the Commission's opinion on the draft Programming Document 2020-2022 will be shared with the Management Board as soon as it is adopted and transmitted to ECHA. Board members also noted that the Secretariat will circulate an informal background document regarding ECHA's contribution to the EU priorities under the next Multiannual Financial Framework (MFF 2021-2027) and ECHA's resource requirements for the same period.

B.1.B REACH Review follow-up

The Management Board took note of an update⁶ from the Secretariat on the status of implementation of the REACH Review actions and in particular on the work on improving evaluation and the applications for authorisation process, which are ECHA's priorities in 2019.

In this context, Board members asked the Secretariat to provide a full overview of the status of implementation of all REACH Review actions where ECHA is in the lead. In order to be able to follow up all actions, including the implementation of the changes to the AfA

⁶ MB/43/2019.

process, it was agreed to keep the status of REACH Review implementation on the Management Board's agenda.

a) Update on the applications for authorisation process

The Management Board took note of an oral update from the Secretariat on the changes to the process for applications for authorisation (AfA) as consequences to the relevant Court judgement⁷, resolutions of the European Parliament⁸ and as a follow-up to the discussions in the Management Board and its ad hoc group⁹.

The Secretariat explained that the main change since the last Management Board meeting concerns the new format for AfA opinions, which was published on 6 September 2019 and which is already in use when drafting new opinions. The Secretariat also informed applicants about the outcome of the Court case, in order to allow applicants to take this into account, in particular concerning the provision of substitution plans.

A number of Board members welcomed the new format for opinion as good basis and opportunity for improvements, and underlined that it is important to closely follow up how it is implemented in practice. A Board member appointed by the Commission to represent interested parties pointed out that concerns remain with regards to the revised opinion format, in particular concerning the clarity of the division of responsibility between ECHA and the Commission. A representative of the Commission explained that the Commission needs clear opinions and that discussions between ECHA and the Commission services are on-going to find sufficiently clear wording.

b) Applications for authorisation peak handling plan

The Management Board took note of information¹⁰ from the Secretariat on how the AfA peak workload (ca. 120 opinions in 2019-2020) will be managed.

ECHA will spread the work for the Secretariat and the Committees, which also has the potential to help the decision-making stage for the Commission, as the opinions will be delivered in more manageable batches. The workload for ECHA staff and the Committees will still remain high, which will be tackled with temporary internal redeployment at the Secretariat-level. It is not anticipated that the peak-handling plan would have adverse effects on duty holders.

c) Update on the implementation of the REACH Evaluation Action Plan

The Management Board took note of an oral report from the Secretariat on the implementation of the joint Commission-ECHA Action Plan.

The Secretariat reported on the progress on compliance checks and confirmed that the annual target will be met by the end of 2019. Board members also noted that the amendment to REACH to raise the current 5 % minimum target for compliance checks to 20 % of registration dossiers in each tonnage band was endorsed by the REACH Committee on 17-18 September 2019. The Secretariat also explained the work done concerning the review of the REACH annexes to clarify legal requirements, the revision of the decision-making process to streamline and gain efficiencies, the dialogues to gain buy-in and commitment from Member States for the changes in the decision-making process and the steps taken to enhance harmonisation of enforcement through EU Member States.

⁷ Case T-837/16 Sweden v Commission

⁸ European Parliament resolutions of 29 November 2018 on the draft Commission implementing decision granting an authorisation for certain uses of sodium dichromate under Regulation (EC) No 1907/2006 of the European Parliament and of the Council (Ilario Ormezzano Sai S.R.L.); of 27 March 2019 on the draft Commission implementing decision partially granting an authorisation for certain uses of bis(2-ethylhexyl) phthalate (DEHP) under Regulation (EC) No 1907/2006 of the European Parliament and of the Council (DEZA a.s.) and (Grupa Azoty Zakłady Azotowe Kędzierzyn S.A.) and of 27 March 2019 on the draft Commission implementing decision granting an authorisation for certain uses of chromium trioxide under Regulation (EC) No 1907/2006 of the European Parliament and of the Council (Lanxess Deutschland GmbH and others).

⁹ See MB/M/01/2019 and MB/M/03/2019.

¹⁰ MB/43/2019 annex b.

Board members thanked the Secretariat and welcomed the good progress in implementing the Action Plan. A representative of the Commission confirmed that intensive work is ongoing on the review of the REACH Annexes VI-XI, in order to clarify the information requirements. A Board member appointed by the Commission to represent interested parties pointed out that a high number of companies committed to reviewing and updating their registration dossiers and thanked the French government for having encouraged duty holders to do so.

B.2 Second Budget amendment 2019 and notification of transfers

The Management Board adopted the second amending budget for 2019, as well as the amended procurement and establishment plans¹¹. The budget amendment included a REACH/CLP expenditure decrease of € 4.5 million; an increase of € 2.8 million in the BPR fee income reflecting the latest best estimates; reduction in the required EU balancing subsidy by € 4.5 million (REACH/CLP) and € 2.1 million (BPR); and the inclusion of new budget lines in the structure of the budget – in anticipation of a Service Level Agreement with the European Food Safety Authority (EFSA) for further development of the International Uniform Chemical Information Database (IUCLID) software.

A Board member representing the Commission pointed out that ECHA's fee income is likely to decline and, therefore, ECHA's dependence on subsidy will increase in the future. He asked the Secretariat to provide a realistic budget estimate for 2021, taking into account the uncertainties in fee income. The Secretariat was also invited to provide scenarios for different levels of fee income, building on the outcomes of the recent study on forecasting fee income. The Secretariat will provide such scenarios and confirmed that the declining fee income is indeed a matter of concern, in particular under the new Multiannual Financial Framework (MFF) of the EU (2021-2027). The Secretariat highlighted that ECHA needs a stable budget under the future MFF to deliver its mandate and is looking forward to working with the Commission on how it will respond to the significant issues related to ECHA's long-term financing model raised by the fee income forecasting study.

The Management Board also took note of the budget transfers carried out under the responsibility of the Executive Director since the last notification.

The second budget amendment 2019, including the establishment plan, will be transmitted for information to the European Parliament and the Council, the Court of Auditors and the Commission, and published on the website of the Agency.

B.3 Forum

A) Rules of Procedure

The Management Board adopted the updated Rules of Procedure of the Forum for Exchange of Information on Enforcement (Forum)¹², to formalise the role of the Forum sub-group for Biocidal Products Regulation and to take into account the inclusion of the POPs Regulation¹³ in the Forum's remit.

In addition, a change¹⁴ was agreed to the Forum's proposal for the updated Rules of Procedure, with regards to the Forum's tasks and in particular its cooperation with Member States authorities.

B) Exchange of views with the Forum Chair

The Management Board held an exchange of views with Katja VOM HOFE, the Chair of the Forum¹⁵.

¹¹ MB/44/2019.

¹² MB/45/2019.

¹³ Regulation (EU) 2019/1021.

¹⁴ Article 2(5) shall read "The Forum shall endeavour to work with Member State authorities responsible for other legislations such as customs or occupational safety and health..."

¹⁵ MB/46/2019.

The Forum Chair introduced the Forum's enforcement priorities for the years 2019-2023 and the implementation of the respective actions included in the REACH Review. Board members welcomed the presentation, underlined the importance of the Forum's work and expressed support for the priorities, such as control of imports and cooperation with customs, addressing the increasing internet sales of chemicals and further improvement of cross border cooperation between the enforcement authorities. In response to questions from Board members, the Forum Chair provided further information regarding the Forum's risk evaluation process, IT-tools, training activities, dissemination and transparency. Board members highlighted the benefit of the Forum's work with regards to advice on the enforceability of REACH, including for reasons of consistency, and pointed out areas where advice will be welcome (e.g. restriction decisions, evaluation decisions). Board members invited the Forum to cooperate more closely with Member States authorities responsible for non-REACH legislation, in particular occupational health and safety and waste.

B.4 Security model for Poison Centre searchable database v2 (searchable database)

The Management took note of the status of preparation¹⁶ of the security aspects of granting access to Appointed Bodies and Poison Centres to the Poison Centre searchable database (PCN system V2), which will be released in November 2019.

The Management Board noted in this context, that it may be invited to agree on the security arrangements in a written procedure in Q4 2019 or at the 56th Management Board meeting in December 2019.

B.5 Appointment of Committee members

The Management Board appointed¹⁷ two new members (Ismael DIAZ MORENO, ES and Manuel RODRIGUEZ HERNANDEZ, ES) for the Committee for Socio-economic Analysis (SEAC).

Following these appointments, SEAC will have 41 members (including 5 co-opted members).

B.6 Quarterly report on ECHA's activities

The Management Board took note of the report¹⁸ on ECHA's progress in implementing the 2019 Work Programme and provided comments and questions on a number of topics, including:

- ECHA's preparations for the UK withdrawal from the EU and information and support provided to duty-holders;
- Concerns about the insufficient progress on the BPR active substances review programme and the need to accelerate; in this context, the Secretariat informed Board members that an action plan has been drawn up, which will be shortly discussed with the Commission services and Member States, given that its implementation will be dependent on Member States' buy-in and contribution;
- The reduction of backlog in Substance Evaluation and the factors contributing to it;
- Access to Document Requests received on EU exports of pesticides; and
- The work of the Restriction Taskforce with regards to substances of concern in recycled materials.

¹⁶ MB/47/2019.

¹⁷ MB/48/2019.

¹⁸ MB/49/2019.

B.7 Board of Appeal

This part of the Management Board meeting took place *in camera*.

a. Implementation of audit recommendations and related staff matters

The Management Board took note of a report¹⁹ from the Secretariat on the implementation of a decision concluded in the 54th meeting in June 2019.

In this context, the Management Board provided advice to the Executive Director on a staff matter.

b. Prolongation of Alternate Legally Qualified Members' mandates

The Management Board decided that Sakari VUORENSOLA and Angel-Manuel MORENO, as alternate and additional Legally Qualified Members (ALQMs) of the Board of Appeal, shall be prolonged for a second and last term-in-office of five years²⁰, starting from the date of the expiry of their initial mandates (15 December 2019 – 14 December 2024). The prolongation decision is subject to the acceptance of the persons concerned.

The Management Board also confirmed the composition of the Reporting Officers for the members of the Board of Appeal. The group will be composed of Oscar GONZALEZ SANCHEZ, Hans MEIJER and Kestutis SADAUSKAS.

B.8 Management Board Code of Governance

The Management Board adopted its Code of Governance²¹. The new Code of Governance sets out the overall framework for the role, principles, tasks, responsibilities and working methods of the Management Board. It is composed of the Board's updated Rules of Procedure, Operating Framework, as well as the updated Code of Conduct of Management Board members, which were also adopted in this meeting.

It was agreed during the meeting to modify the deadline (to 15 calendar days) by which the material for agenda points subject to decision-making shall be forwarded to Board members, and to amend the provision related to gifts and hospitality in the Management Board members' Code of Conduct. In addition, a number of editorial proposals were received prior to the meeting, which were distributed as a room document and approved by the Management Board.

The Code of Governance will be completed by the Terms of Reference of the Management Board's subgroups. The review of the subgroups is on-going and the Board will be invited in its 56th meeting to adopt new Terms of Reference for its possibly revised set of subgroups.

The Code of Governance and all its elements will be published on ECHA's website.

C. Points for information

C.1 Report on the follow-up to the 2017 budgetary discharge

The Management Board took note of the Secretariat's report²² on the follow-up to the 2017 budgetary discharge²³, as submitted to the Discharge Authority.

¹⁹ MB/50/2019.

²⁰ MB/51/2019.

²¹ MB/52/2019.

²² MB/53/2019.

²³ European Parliament decision of 26 March 2019 on discharge in respect of the implementation of the budget of the European Chemicals Agency (ECHA) for the financial year 2017 (2018/2198(DEC)).

4. Any other business

a. Management Board planned meeting dates 2021

The Management Board took note of its planned meeting dates for 2021, as well as of a reminder of its meeting dates for 2020.

Meeting dates 2020	Planned meeting dates for 2021
26-27 March 2020	25-26 March 2021
17-18 June 2020	23-24 June 2021
24-25 September 2020	23-24 September 2021
16-17 December 2020	15-16 December 2021

b. Implementation of the requirements for the registration of substances in nanoforms

The Management Board took note of a letter from Cefic regarding its member organizations' concerns about the REACH Annexes on the registration of nanomaterials that come into force in January 2020. The letter made reference to difficulties for companies to comply in time due to the lack of testing methods (under development at OECD level), the late release of IT tools and the delay in the update to the ECHA guidance on human health and environment.

The Secretariat informed that two guidance updates (characterisation and read-across) are ready for written CARACAL endorsement and that all efforts are being made to have the human health guidance ready for consultation as soon as possible (most likely in Q4 2019, depending on the way forward for the consultation process). The consultation on the update on the guidance on environment will most likely be launched in early 2020. The Secretariat recognizes industry's difficulties and provides support to the extent possible, by way of advice on possible test methods to be used via CARACAL and the release of the new version of IUCLID in October 2019. The Secretariat also explained that, according to feedback from industry, defining the boundaries of nanoforms will be a major challenge for duty-holders, which will require discussions in the joint submissions, taking into consideration confidentiality issues.

It was agreed that the Management Board will continue to monitor this topic, as part of the quarterly reporting.

Next meeting and closure

The Chair thanked participants and noted that the next meeting of the Management Board is scheduled to take place from 12 to 13 December 2019 in Helsinki.

II. Documents submitted to the Management Board

Draft Agenda	MB/A/04/2019 REV1
Draft Minutes of the 54 th Meeting	MB/M/03/2019
Orientation debate for Work Programme 2021	MB/42/2019
REACH Review follow-up	MB/43/2019
2 nd Budget amendment 2019 and notification of transfers	MB/44/2019
Forum Rules of Procedure	MB/45/2019
Exchange of views with the Forum Chair	MB/46/2019
Security model for Poison Centre searchable database v2 (searchable database)	MB/47/2019
Appointment of Committee members	MB/48/2019
Quarterly report on ECHA's activities	MB/49/2019
Implementation of audit recommendations and related staff matters	MB/50/2019
Prolongation of Alternate Legally Qualified Members' mandates	MB/51/2019
Management Board Code of Governance	MB/52/2019
Report on the follow-up to the 2017 budgetary discharge	MB/53/2019

III. Decisions taken / Conclusions reached by the Management Board

The Management Board:

- Adopted the agenda for its 55th meeting (Decision 36/2019).
- Approved the minutes of its 54th meeting (Decision 37/2019), with one amendment.
- Provided orientation for the preparation of the draft Programming Document(s) 2020-2023 and in particular for the priorities of the 2021 Work Programme.
- Took note of the status of implementation of the REACH Review actions.

Took note of an update from the Secretariat on the changes to the process for applications for authorisation.

Took note of information from the Secretariat on how the AfA peak workload (ca. 120 opinions in 2019-2020) will be managed.

Took note of a report from the Secretariat on the implementation of the joint Commission-ECHA REACH Evaluation Action Plan.

- Adopted the second amending budget for 2019 and amended establishment plan; Adopted the amended procurement plan (Decision 38/2019);

Took note of the budget transfers carried out under the responsibility of the Executive Director since the last notification; and

Instructed the Executive Director to transmit the budget, including the establishment plan, for information to the European Parliament and the Council, the Court of Auditors and the Commission, and publish them on the website of the Agency within four weeks.

- Adopted the amended Rules of Procedure of the Forum for Exchange of Information on Enforcement (Forum) (Decision 39/2019).
- Held an exchange of views with the Chair of the Forum.
- Took note of the status of preparation of the security aspects of granting access to Appointed Bodies and Poison Centres to the Poison Centre searchable database; noted, in this context that it may be invited to agree on the security arrangements in a written procedure in Q4 2019.
- Appointed two new members to the Committee for Socio-economic Analysis (SEAC): Ismael DIAZ MORENO (ES), and Manuel RODRIGUEZ HERNANDEZ (ES) (Decision 40/2019).
- Took note of the quarterly report on ECHA's activities.
- Confirmed the Management Board Reporting Officers for the Board of Appeal members: Kestutis SADAUSKAS, Hans MEIJER and Oscar GONZALEZ SANCHEZ (Decision 41/2019).
- Confirmed a new member of its Working Group on Planning and Reporting (Axel VORWERK, DE) (Decision 41/2019).
- Prolonged the mandates of Sakari VUORENSOLA and Angel-Manuel MORENO, as alternate and additional Legally Qualified members of the Board of Appeal, for a second and last term-in-office of five years, starting from the date of the expiry of their initial mandates (15 December 2019 – 14 December 2024); the prolongation decision shall be subject to the acceptance by the persons concerned (Decision 42/2019).
- Took note of an update on the implementation of audit recommendations.
- Provided advice to the Executive Director on a highly restricted staff matter (Decision 47/2019).

- Adopted its Code of Governance, including its updated Rules of Procedure, Operating Framework and Code of Conduct of Management Board members (Decisions 43-46/2019).
- Took note of the Secretariat's report on the follow-up to the 2017 budgetary discharge, as submitted to the Discharge Authority.
- Took note of its planned meeting dates for 2021.

Meeting dates 2020	Planned meeting dates for 2021
26-27 March 2020	25-26 March 2021
17-18 June 2020	23-24 June 2021
24-25 September 2020	23-24 September 2021
16-17 December 2020	15-16 December 2021

- Took note of a letter from Cefic concerning the registration of nanomaterials according to REACH.

Agreed follow-up actions:

- The Secretariat will circulate the draft Programming Document(s) 2020-2023 for the Management Board's written consultation by 8 October 2019, for a period of three weeks.
- The Secretariat will circulate an informal background document regarding ECHA's contribution to the EU priorities under the next Multiannual Financial Framework (MFF 2021-2027) and ECHA's resource requirements for the same period.
- The Secretariat will circulate the Commission's opinion on the draft Programming Document 2020-2022 when it becomes available.
- The Secretariat will continue to regularly report to the Management Board on the status of implementation of the REACH Review actions and will provide an overview on the status of all actions where ECHA is in the lead.
- The Secretariat will transmit the second budget amendment 2019, including the establishment plan, for information to the European Parliament and the Council, the Court of Auditors and the Commission, and will have them published on the website of the Agency.
- The Secretariat will provide scenarios for different levels of fee income for 2020-2023 for the next Planning and Reporting Working Group meeting (November 2019).
- The Secretariat will invite the Management Board to adopt the security aspects of granting access to Appointed Bodies and Poison Centres to the Poison Centre searchable database in a written procedure in Q4 2019 or in the 56th Management Board meeting.
- The Secretariat will inform the alternate / additional Legally Qualified Members of the Board of Appeal of the decision on the prolongation of their mandates and will seek their acceptance thereof.
- The Secretariat will schedule the discussion on and possible adoption of Terms of Reference for the Management Board subgroups for the 56th Management Board meeting.
- The Secretariat will inform the Management Board about the progress of preparation for the entry in force of the requirements for the registration of nanomaterials as part of the quarterly report.

IV. List of attendees

Representatives of the Member States

Paul KRAJNIK	(AT)	
Anne-France RIHOUX	(BE)	
Bojan VIDOVIC	(HR)	(Also acting as proxy to C. Dumitru (RO))
Tasoula KYPRIANIDOU- LEONTIDOU	(CY)	
Tatjana KOLESNIKOVA	(CZ)	
Magnus LØFSTEDT	(DK)	
Enda VESKIMÄE	(EE)	(Also acting as proxy to H. Korhonen (FI))
Marie-Laure METAYER	(FR)	(Also acting as proxy to L. Anfält (SE))
Axel VORWERK	(DE)	
Sofia ZISI	(EL)	
Krisztina BIRO	(HU)	
Sharon McGUINNESS	(IE)	(Also acting as proxy to K. Bailey (UK))
Francesca GIANNOTTI	(IT)	
Judīte DIPĀNE	(LV)	
Donata PIPIRAITE- VALISKIENE	(LT)	
Paul RASQUE	(LU)	
Hans MEIJER	(NL)	(Also acting as proxy to I. Borg (MT))
Lilia MARTINS	(PT)	
Helena POLAKOVICOVA	(SK)	(Also acting as proxy to A. Lewandowska (PL))
Alojz GRABNER	(SI)	(Also acting as proxy to T. Valkova (BG))
Oscar GONZALEZ SANCHEZ	(ES)	

Representatives of the European Commission

Kestutis SADAUSKAS	(Also acting as proxy to S. Jülicher (DG SANTE) and T. Pesonen (DG GROW))
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Independent persons appointed by the European Parliament

Olwenn MARTIN

Representatives from interested parties appointed by the European Commission

Stefan SCHEUER	EEB-BEUC – European Environmental Bureau/European Consumer Organisation
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Observers from EEA/EFTA countries

Sigurbjörg SAEMUNDSDOTTIR (IS)

Persons participating on behalf of Board members / observers:

Emma WIKSTAD (on behalf of Lisa ANFÄLT)
Jussi POUTANEN (on behalf of Hanna KORHONEN)
Marco MENSINK (on behalf of Peter SMITH)
Michael FLÜH (on behalf of Timo PESONEN (DG GROW))
Klaus BEREND (on behalf of Sabine JÜLICHER (DG SANTE))
Heidi MORKA (on behalf of Sverre-Thomas JAHRE (NO))

Other participants

Katja VOM HOFE ECHA Forum Chair

Other observers

Abdel EL-AMELI European Commission
Cristina DE AVILA European Commission

ECHA staff

Bjorn HANSEN (Executive Director)
Jukka MALM (Deputy Executive Director)
Jack DE BRUIJN (Director of Prioritisation and Integration)
Christel MUSSET (Director of Hazard Assessment)
Luisa CONSOLINI (Director of Information Systems)
Shay O'MALLEY (Director of Resources)
Peter VAN DER ZANDT (Director of Risk Management)
Minna HEIKKILÄ (Head of Unit, Legal)
Frank BÜCHLER (Head of Unit, Governance, Strategy and Relations)
Gabiella CSEH (Management Board Secretary, Governance, Strategy and Relations unit)
Timo RÖCKE (Strategic Planning Officer, Governance, Strategy and Relations unit)

(Staff attending specific agenda items)

Tomas ÖBERG (Chair, Committee for Socio-Economic Analysis)
Tuula HAKALA (Head of Finance unit)
Simos BOURSALIAN (Accounting Officer, Finance unit)
Henri ALATALO (Budget Officer, Finance unit)
Eric RIEGER (Team leader, Human Resources unit)
Jenny HOLMQVIST (Senior Scientific Officer, Governance, Strategy and Relations unit)
Maciej BARANSKI (Team leader Forum Secretariat)

V. Amendment to the draft minutes of the 54th Management Board meeting

Amendment proposed by a Management Board Member

3. Minutes of the 53rd Management Board meeting

Correction of the following text:

The public draft minutes of the 53rd Management Board meeting, held from ~~13 to 14~~ **28 to 29 March 2019** in Helsinki, were adopted.