

Transfers within the Budget 2017 and approval of a specific financing decision

48th Meeting of the Management Board 14-15 December 2017

Key messages

The Management Board is invited to:

1. - take note of the budget transfers, carried out since September 2017, under the responsibility of the Executive Director and detailed in Annex I, and
2. - approve a specific financing decision, as specified in Annex II, for the development of ECHA's International Uniform Chemical Information Database (IUCLID) tool.

Background

ECHA's Financial Regulation provides that the Executive Director may transfer budget appropriations (a) from one title to another, up to a maximum of 10% of the appropriations for the year shown on the line from which the transfer is made, and (b) from one chapter to another, and from one article to another, without limit. Furthermore, the Executive Director is obliged to inform the Management Board as soon as possible of all transfers made.

According to the general Financial Regulation¹, a specific financing decision must be adopted for any actions that are not included in the Agency's work programme. A project to improve ECHA's IUCLID tool was not originally included in the work programme and, therefore, a specific financing decision for this purpose is now required.

Rationale

Transfers

Transfers under the responsibility of the Executive Director are listed in Annex I, with a description of the background.

Specific financing decision for development of IUCLID

Due to the availability of funds in 2017, it is proposed to allocate EUR 360,000 for the development of IUCLID to align the user interface of the traditional IUCLID (download and install) tool with the web interface of IUCLID on-line developed as part of ECHA Cloud services. Such alignment will allow ECHA to maintain one IUCLID tool, that will be available to users as download and install, or on-line in the Cloud. Other implementations will address prioritised features that are important for the different user groups (that is, industry, the OECD User Group and ECHA) who are expecting this harmonisation to be implemented as soon as possible. The Working Group Planning and Reporting was consulted on this proposal during its meeting of 23 November 2017.

Alternative option

With respect to the proposed IUCLID tool development, an alternative option would be not to commence the project. However, the different user groups have expressed their interest in moving to a web user interface as this will improve the user experience. In addition, the project

¹ Article 94, Rules of Application of the General Financial Regulation

would allow ECHA to implement its budget to a higher degree and ensure the funding for this project, taking into account the budgetary constraints in the coming year.

Drawbacks

The proposed project-related commitment will result in a full carry-over of the amount and risks criticism from the European Court of Auditors and the European Parliament.

Attachments:

- Annex 1: Transfers within the budget since last notification
- Annex 2: Specific financing decision for IUCLID improvements

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Annex 1- Transfers within the budget since last notification

The budget transfers carried out (by 1 December 2017) under the responsibility of the Executive Director since the last notification to the Management Board are listed hereunder;

- a) On 30 November transfer within REACH/CLP Title 3 - Operational expenditure - to cover the further development of IUCLID.

The amount was transferred from budget lines 3003, 3006 and 3012, which had a surplus of funds based on the currently estimated needs.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|---|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 3003 | Registration, datasharing and dissemination | 1 097 000.00 | 157 168.00 | 149 065.90 | -70 000.00 | 87 168.00 | 7.95% | 79 065.90 |
| 2 | 3006 | Classification and labelling | 170 000.00 | -105 782.00 | 38 916.59 | -20 000.00 | -125 782.00 | 73.99% | 18 916.59 |
| 3 | 3012 | Board of Appeal | 83 000.00 | 27 570.00 | 15 821.75 | -10 000.00 | 17 570.00 | 21.17% | 5 821.75 |
| 4 | 3008 | Scientific IT tools | 10 951 836.00 | 1 026 726.00 | 1 883 433.78 | 100 000.00 | 1 126 726.00 | 10.29% | 1 983 433.78 |
| | Sum | | 12 301 836.00 | | 2 087 238.02 | 0.00 | | | 2 087 238.02 |

- b) On 30 November 2017, transfer within REACH/CLP - Title 1 – Staff – to cover higher than estimated need in salaries and allowances resulting from the lower than estimated staff turnover rate.

The funds were transferred from budget line 1190 as the weighting for Finland has been lower than estimated.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|---|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 1190 | Weightings | 6 894 800.92 | -11 482.00 | 250 000.92 | -63 500.00 | -74 982.00 | 1.09% | 186 500.92 |
| 2 | 1100 | Basic salaries | 32 180 457.00 | 0.00 | 513 143.00 | 23 000.00 | 23 000.00 | 0.07% | 536 143.00 |
| 3 | 1101 | Family allowances | 3 415 500.00 | 0.00 | 0.00 | 6 500.00 | 6 500.00 | 0.19% | 6 500.00 |
| 4 | 1102 | Expatriation and foreign residence allowances | 3 831 700.00 | 0.00 | 40 000.00 | 34 000.00 | 34 000.00 | 0.89% | 74 000.00 |
| | Sum | | 46 322 457.92 | | 803 143.92 | 0.00 | | | 803 143.92 |

- c) On 29 November 2017, transfer within PIC - Title 1 – Staff – to cover higher than estimated need for interim services.

The funds were transferred from budget line 1201 where surplus funds were available.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 1201 | Installation, resettlement, and daily subsistence allowances and removal and travel expenses | 3 000.29 | -25.29 | 2 975.00 | -1 960.00 | -1 985.29 | 66.17% | 1 015.00 |
| 2 | 1602 | Interim services | 49 387.00 | 0.00 | 2 352.00 | 1 960.00 | 1 960.00 | 3.97% | 4 312.00 |
| | Sum | | 52 387.29 | | 5 327.00 | 0.00 | | | 5 327.00 |

- d) On 29 November 2017, transfer within Biocides - Title 1 – Staff – to cover higher than estimated need for insurances and allowances for Seconded National Experts.

The funds were transferred from budget line 1100 where surplus funds were available due to postponed recruitments.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|----------------------------|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 1100 | Basic salaries | 3 030 000.00 | 0.00 | 20 000.00 | -2 100.00 | -2 100.00 | 0.07% | 17 900.00 |
| 2 | 1130 | Insurance against sickness | 105 000.00 | 0.00 | 0.00 | 1 300.00 | 1 300.00 | 1.24% | 1 300.00 |
| 3 | 1113 | Seconded national experts | 65 000.00 | 0.00 | 0.00 | 800.00 | 800.00 | 1.23% | 800.00 |
| | Sum | | 3 200 000.00 | | 20 000.00 | 0.00 | | | 20 000.00 |

- e) On 29 November 2017, transfer within PIC Title 2 - Building, Equipment and miscellaneous operating expenditure – to cover several unforeseen needs identified in the global transfer exercise in the area of corporate services, including subscriptions and Workspace consultancy.

The funds for the above needs were transferred from budget lines 2030, 2050, 2107, 2210 and 2355 where surplus funds were available as the needs were lower than initially estimated.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2030 | Cleaning and maintenance | 4 186.00 | 0.00 | 514.04 | -514.04 | -514.04 | 12.28% | 0.00 |
| 2 | 2050 | Security and surveillance of the building | 8 233.00 | 0.00 | 52.13 | -52.13 | -52.13 | 0.63% | 0.00 |
| 3 | 2210 | Furniture | 1 536.00 | -1 440.00 | 76.43 | -6.52 | -1 446.52 | 94.17% | 69.91 |
| 4 | 2107 | Telecommunication charges | 2 486.00 | 0.00 | 402.94 | -402.94 | -402.94 | 16.21% | 0.00 |
| 5 | 2355 | Business Consultancy and other Services | 559.00 | 0.00 | 68.93 | -68.93 | -68.93 | 12.33% | 0.00 |
| 6 | 2230 | Vehicles | 24.00 | 0.00 | 0.24 | 16.80 | 16.80 | 70.00% | 17.04 |
| 7 | 2250 | Documentation and library expenditure | 513.00 | 0.00 | 287.08 | 342.97 | 342.97 | 66.86% | 630.05 |
| 8 | 2060 | Preliminary expenditure to construction, acquisition or rental of immovable property | 1 250.00 | 2 700.00 | 35.21 | 684.79 | 3 384.79 | 270.78% | 720.00 |
| | Sum | | 18 787.00 | | 1 437.00 | 0.00 | | | 1 437.00 |

- f) On 29 November 2017, transfer within Biocides Title 2 - Building, Equipment and miscellaneous operating expenditure – to cover several unforeseen needs identified in the global transfer exercise in the area of corporate services, including AV equipment, subscriptions and Workspace consultancy.

The funds for the above needs were transferred from budget lines 2030, 2050, 2107, 2210, 2354 and 2355 where surplus funds were available as the needs were lower than initially estimated.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2030 | Cleaning and maintenance | 35 581.00 | 0.00 | 4 365.89 | -4 365.89 | -4 365.89 | 12.27% | 0.00 |
| 2 | 2050 | Security and surveillance of the building | 69 974.00 | 0.00 | 433.90 | -433.90 | -433.90 | 0.62% | 0.00 |
| 3 | 2107 | Telecommunication charges | 17 705.91 | 0.00 | 3 419.09 | -3 419.09 | -3 419.09 | 19.31% | 0.00 |
| 4 | 2210 | Furniture | 13 056.00 | -12 240.00 | 649.64 | -649.64 | -12 889.64 | 98.73% | 0.00 |
| 5 | 2355 | Business Consultancy and other Services | 4 751.00 | 0.00 | 582.46 | -582.46 | -582.46 | 12.26% | 0.00 |
| 6 | 2354 | Postage and delivery charges | 3 162.00 | 0.00 | 126.60 | -95.84 | -95.84 | 3.03% | 30.76 |
| 7 | 2230 | Vehicles | 204.00 | 0.00 | 2.02 | 142.80 | 142.80 | 70.00% | 144.82 |
| 8 | 2040 | Fitting out of premises | 2 424.00 | 0.00 | 325.63 | 619.93 | 619.93 | 25.57% | 945.56 |
| 9 | 2200 | Technical equipment and installations | 5 610.14 | 0.00 | 1 211.42 | 45.69 | 45.69 | 0.81% | 1 257.11 |
| 10 | 2250 | Documentation and library expenditure | 4 351.00 | 0.00 | 2 437.71 | 2 917.69 | 2 917.69 | 67.06% | 5 355.40 |
| 11 | 2060 | Preliminary expenditure to construction, acquisition or rental of immovable property | 7 500.00 | 22 950.00 | 299.29 | 5 820.71 | 28 770.71 | 383.61% | 6 120.00 |
| | Sum | | 164 319.05 | | 13 853.65 | 0.00 | | | 13 853.65 |

- g) On 29 November 2017, transfer within REACH/CLP Title 2 - Building, Equipment and miscellaneous operating expenditure – to cover several unforeseen needs identified in the global transfer exercise in the area of corporate services, including AV equipment, subscriptions and Workspace consultancy.

The funds for the above needs were transferred from budget lines 2030, 2050, 2107, 2210 and 2355 where surplus funds were available as the needs were lower than initially estimated.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2030 | Cleaning and maintenance | 309 062.00 | 0.00 | 37 916.16 | -37 916.16 | -37 916.16 | 12.27% | 0.00 |
| 2 | 2050 | Security and surveillance of the building | 607 807.00 | 0.00 | 2 696.26 | -2 696.26 | -2 696.26 | 0.44% | 0.00 |
| 3 | 2107 | Telecommunication charges | 153 798.43 | 0.00 | 29 692.57 | -29 692.57 | -29 692.57 | 19.31% | 0.00 |
| 4 | 2210 | Furniture | 142 088.00 | 0.00 | 13 114.98 | -1 134.15 | -1 134.15 | 0.80% | 11 980.83 |
| 5 | 2355 | Business Consultancy and other Services | 90 967.00 | 0.00 | 5 053.61 | -5 053.61 | -5 053.61 | 5.56% | 0.00 |
| 6 | 2230 | Vehicles | 1 772.00 | 0.00 | 17.54 | 1 240.40 | 1 240.40 | 70.00% | 1 257.94 |
| 7 | 2040 | Fitting out of premises | 32 782.00 | 0.00 | 7 828.02 | 385.34 | 385.34 | 1.18% | 8 213.36 |
| 8 | 2200 | Technical equipment and installations | 48 730.81 | 0.00 | 10 799.01 | 120.58 | 120.58 | 0.25% | 10 919.59 |
| 9 | 2250 | Documentation and library expenditure | 38 214.00 | 0.00 | 20 000.90 | 26 517.55 | 26 517.55 | 69.39% | 46 518.45 |
| 10 | 2060 | Preliminary expenditure to construction, acquisition or rental of immovable property | 116 250.00 | 199 350.00 | 4 931.12 | 48 228.88 | 247 578.88 | 212.97% | 53 160.00 |
| | Sum | | 1 541 471.24 | | 132 050.17 | 0.00 | | | 132 050.17 |

- h) On 10 November 2017, transfer within Biocides Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover the rental costs on budget line 2000 for the remainder of the year. The amount was transferred from budget line 2103, which has a surplus of funds based on the currently estimated needs.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2103 | Analysis, programming, technical assistance and other external services for the administration of the Agency | 548 842.00 | -1 224.00 | 29 924.60 | -1 619.85 | -2 843.85 | 0.52% | 28 304.75 |
| 2 | 2000 | Rental costs | 616 530.00 | 0.00 | 49 892.65 | 1 619.85 | 1 619.85 | 0.26% | 51 512.50 |
| | Sum | | 1 165 372.00 | | 79 817.25 | 0.00 | | | 79 817.25 |

- i) On 10 November 2017, transfer within REACH/CLP Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover the rental costs on budget line 2000 for the remainder of the year. The amount was transferred from budget line 2103, which has a surplus of funds based on the currently estimated needs.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2103 | Analysis, programming, technical assistance and other external services for the administration of the Agency | 4 900 240.00 | -143 416.00 | 260 001.29 | -51 839.34 | -195 255.34 | 3.98% | 208 161.95 |
| 2 | 2000 | Rental costs | 5 289 924.00 | 0.00 | 395 612.36 | 51 839.34 | 51 839.34 | 0.98% | 447 451.70 |
| | Sum | | 10 190 164.00 | | 655 613.65 | 0.00 | | | 655 613.65 |

- j) On 8 November 2017, transfer within PIC Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover additional costs related to IT security on budget line 2101. The amount was transferred from budget line 2103, which has a surplus of funds based on the currently estimated needs.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2103 | Analysis, programming, technical assistance and other external services for the administration of the Agency | 65 832.00 | -1 260.00 | 3 697.49 | -144.00 | -1 404.00 | 2.13% | 3 553.49 |
| 2 | 2101 | ICT Maintenance | 3 049.00 | 0.00 | 786.59 | 144.00 | 144.00 | 4.72% | 930.59 |
| | Sum | | 68 881.00 | | 4 484.08 | 0.00 | | | 4 484.08 |

- k) On 8 November 2017, transfer within Biocides Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover additional costs related to IT security on budget line 2101. The amount was transferred from budget line 2103, which has a surplus of funds based on the currently estimated needs.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2103 | Analysis, programming, technical assistance and other external services for the administration of the Agency | 548 842.00 | 0.00 | 31 412.98 | -1 224.00 | -1 224.00 | 0.22% | 30 188.98 |
| 2 | 2101 | ICT Maintenance | 25 910.00 | 0.00 | 6 679.56 | 1 224.00 | 1 224.00 | 4.72% | 7 903.56 |
| | Sum | | 574 752.00 | | 38 092.54 | 0.00 | | | 38 092.54 |

- l) On 8 November 2017, transfer within REACH/CLP Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover additional costs related to IT security on budget line 2101. The amount was transferred from budget line 2103, which has a surplus of funds based on the currently estimated needs.

| A/A | Budget item | Description | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
| | | | A | B | C | D | E | F=E/A | G=C+D |
| 1 | 2103 | Analysis, programming, technical assistance and other external services for the administration of the Agency | 4 900 240.00 | -132 784.00 | 272 929.81 | -10 632.00 | -143 416.00 | 2.93% | 262 297.81 |
| 2 | 2101 | ICT Maintenance | 225 056.00 | 0.00 | 58 015.12 | 10 632.00 | 10 632.00 | 4.72% | 68 647.12 |
| | Sum | | 5 125 296.00 | | 330 944.93 | 0.00 | | | 330 944.93 |

Annex 2 – Specific financing decision for IUCLID improvements

IUCLID 6 is currently widely used by MSCAs, industry users and ECHA and is integrated with a number of different ECHA systems. It is made available in a variety of ways: via the ECHA Cloud platform (for SMEs), installed on ECHA servers (for Agency and MSCA users) and distributed as a downloadable package (for industry).

In the context of the ECHA Cloud Services project, a web user interface has been developed for IUCLID that allows users to interact with the application via a web browser. Currently, the web user interface focuses mainly on features that are relevant for SMEs and it lacks a number of features that are provided by the standard desktop user interface that are widely used by MSCAs, industry users and ECHA. The different user groups have expressed their interest of moving to a web user interface as this will improve the user experience.

Therefore, a project to align the user interface of the traditional IUCLID (download and install) tool with the web interface of IUCLID online is proposed. The essential elements of the project/action are detailed below.

Contract subject: IUCLID Improvements 2018

Estimated budget (€): € 360 000

Budget line: 3008

Procurement channel: FWC103

Foreseen launch: Q4 2017

Foreseen signature: Q4 2017