

Minutes of the 45th meeting of the Management Board Held in Helsinki from 30 to 31 March 2017

I. Summary record of the proceedings

The Chair opened the meeting by welcoming the participants¹.

1. Agenda

The Chair introduced the draft agenda² and the following room documents:

- Annual ECHA Litigation report
- Annual Evaluation progress report

A delegate proposed that the revision of the decision on the transfer of fees to Member States (agenda point 16) is taken earlier and it was agreed that it will be taken as agenda point 13, following directly after the procedure and practical arrangements for the appointment of the Executive Director (agenda point 12).

The order of these minutes reflects the order in which the points were taken.

Another Board member proposed to exchange views on the Commission proposal³ to align the comitology provisions of the REACH Regulation to the Lisbon Treaty. It was agreed to add this point under 'Any other business' (agenda point 18).

The agenda of the meeting was then adopted.

2. Declaration of specific interests

The Chair reminded the other Board members that the procedure and practical arrangements for the appointment of the Executive Director (agenda item 12) will be discussed in a closed session (in camera). Only Management Board members, persons attending on behalf of Board members for this meeting (persons of trust) and essential ECHA Secretariat staff, i.e. Executive Director, the Head of the Legal Affairs Unit and the Management Board Secretary attend.

The Chair then asked Board members – and persons attending on behalf of a member – to declare if they have a (potential) conflict of interest in the ED appointment process, and in this case, not to attend the meeting for this agenda item, nor participate in any other way in the decision making. Two Board members declared having a conflict of interest

¹ Their names and the names of other participants attending the meeting and the proxy votes of which the Chair was notified are listed in Section IV of these minutes

² MB/A/01/2017

³ COM/2016/0799 final - 2016/0400 (COD) Proposal for a REGULATION OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL adapting a number of legal acts providing for the use of the regulatory procedure with scrutiny to Articles 290 and 291 of the Treaty on the Functioning of the European Union

because they are candidates in the selection process. These members did not attend the *in camera* session for agenda point 12.

As regards the rest of the agenda, the Chair informed Board members that she has reviewed, together with the Secretariat, the members' declared conflicts of interests in accordance with the ECHA policy on conflicts of interests. The Chair invited the members to further declare any specific interests that could not be drawn from their declarations of interest and which could be considered to be prejudicial to their independence with respect to any item on the agenda. No further interests relating to the agenda of the 45th Management Board meeting were signalled.

3. Minutes of the 44th Management Board meeting

The draft minutes⁴ of the 44th Management Board meeting, held from 13 to 14 December 2016 in Helsinki, were adopted.

4. Election of the Management Board Deputy Chairman (as of 1 June 2017)

The Management Board elected Mr Henrik LARSEN (DK) as Deputy Chairman⁵ for a first term of office starting from 1 June 2017.

The mandate as a Management Board member of the previous Deputy Chair, Mr Karel BLAHA, comes to an end on 31 May 2017.

Mr Henrik LARSEN stood for election as Deputy Chair.

Mr Peter SMITH and Mr Stefan SCHEUER, Board members appointed by the Commission to represent interested parties, were appointed as tellers. After hearing the candidate, Board members cast their votes by secret ballot.

Ms Henrik LARSEN was selected as the Deputy Chair in the first voting round, with the required qualified majority of votes (two-thirds majority of members with voting rights, 32 votes cast, 31 votes in favour, one abstention). Mr LARSEN accepted the position and thanked the Board for the confidence they had expressed by voting.

5. ECHA General Report 2016

The Board adopted the Agency's General Report 2016⁶ and gave its appreciation for the results accomplished in the previous year.

The Executive Director explained that the report sets out the main achievements and outputs of ECHA, compared to the adopted Work Programme 2016. It also reports on the progress made in achieving ECHA's four Strategic Objectives, the indicator results (including surveys) and the activity-based allocation of resources in 2016.

Out of 27 performance indicators, ECHA achieved the target for 18 and exceeded it for 8 indicators. The target was not achieved for one indicator, namely the percentage of final Board of Appeal decisions made within 90 working days of the closure of the written or oral procedure was 80 % (< target 90 %).

In response to Management Board feedback on the style of previous reports, a different approach was taken for the 2016 report. The draft was prepared with the informed stakeholder in mind as the main audience and formatted in a different 'look and feel', providing better readability and focus on the main impacts of the Agency's work. The report is thereby shorter than in previous years and more visual. For that change, ECHA has been

⁴ MB/M/04/2016

⁵ MB/01/2017

⁶ MB/02/2017

inspired by practices in other EU agencies and was assisted by a specialised consultancy. Several Board members expressed their appreciation for the new style of the report.

The Management Board Working Group on Planning and Reporting had reviewed the previous draft in March and recommended the adoption, noting that the Secretariat had taken into account the comments provided to the previous version. Some further editorial changes were suggested by Board members and agreed in the meeting.

Board members asked for a number of clarifications with respect to the content of the report. The Secretariat provided these clarifications, in particular on the number of dialogue meetings under the REACH authorisation process, national enforcement measures, substance evaluations, Member State involvement in dossier submissions, topical scientific workshops, opinions on active biocidal substances and substance screening. A Board member requested a modification of the text in relation to Member State contributions to the Biocides Review Programme, and it was agreed that the Secretariat will reflect this change in the final text.

The final General Report will be published and submitted to the Member States, the European Parliament, the Council, the Commission, the European Economic and Social Committee and the Court of Auditors.

6. Assessment of the Consolidated Annual Activity Report 2016

The Management Board heard from the Executive Director who presented the Consolidated Annual Activity Report (CAAR)⁷ for 2016, drawn up in his capacity as ECHA's authorising officer under the Financial Regulation, and adopted its assessment thereof.

The Working Group on Planning and Reporting reviewed the draft report in March, made suggestions for changes and prepared a draft assessment for the Management Board. This draft included nine recommendations for 2017. The Board agreed to this draft without further modifications.

In the discussion, attention was drawn to the Executive Director's report, which highlighted that two corporate risks materialised in 2016, namely in the area of the Biocides Review Programme, where the targets were not met (41 out of 50 opinions adopted), despite the support of ECHA to MSCAs. This particularly concerned the second priority list where no assessment reports were submitted by Member States in 2016.

The recommendations made by the Board in its assessment concern, amongst others, the implementation of ECHA's regulatory strategy, dedicated services for SMEs, a proactive review of the opinion-making process for REACH authorisations and restrictions, improving the carry-over rate for budget appropriations and the continuation of ECHA's efficiency development programme. For the efficiency development programme, it was agreed that the Secretariat will report at a high level on this programme in an appropriate form to the full Management Board.

The report and the assessment will be sent to the Court of Auditors, the European Parliament, and the Commission by 1 July 2017.

⁷ MB/02/2017

7. Update of the ECHA Transparency Approach

The Management Board agreed not to amend the ECHA Transparency Approach and approved the goals for continual improvement in 2017-2018.

The Management Board first heard a report on activities undertaken in the three areas of improvement, which were included in ECHA's Approach to Transparency, as adopted by the Management Board in December 2014⁸.

Ms Judite DIPANE (LV) reported afterwards from a meeting of the Advisory Group on Dissemination, which met in the morning of the first plenary meeting day to review the progress made by ECHA with disseminating information under the REACH, CLP, BPR and PIC regulations. The Advisory Group supported the proposal not to amend the Transparency Approach, welcomed the progress made by ECHA and noted areas for future work.

The subsequent discussion centred on the following issues:

- Members emphasised that good progress has been made in the area of transparency, highlighting at the same time that there is indeed a need to continuously improve and adapt to developments, such as important Court judgments in the area of access to environmental information. Concrete recommendations that were mentioned included the need for a two-way communication with third parties, internal transparency in Committee meeting minutes about interventions from the Secretariat and explanations about the difference between hazards and risks when communicating to general audiences.
- A Board member appointed by the Commission to represent interested parties raised concerns about the balance applied by ECHA between protecting confidential information and applying the principle of transparency and open decision making. The precautionary principle should be a core element for ECHA to consider, as recently emphasised in the letter exchange between ECHA and a number of environmental and public health NGOs.
- A Commission representative highlighted the importance of clear communication to general audiences to avoid misunderstandings about potential hazards and risks from chemicals. A recent press release about rubber filling on artificial sports grounds was mentioned in this context.
- ECHA's ongoing work on a Chemicals Legislation Finder was commended as a visible and useful contribution to transparency at EU level.
- Closed sessions of committees should not be limited only to situations where confidential business information is discussed. While ECHA should strive for a maximum degree of transparency, there may be other situations, where the committee may wish to discuss strategic issues without the presence of third parties.
- Board members emphasised the need to have sufficient human resources available to fulfil ECHA's obligations regarding dissemination, access to information and transparency.

The Executive Director agreed that ECHA needs to look into feedback mechanisms for the information disseminated on its website. He also confirmed that ECHA is indeed monitoring relevant judgments related to access to information in order to maintain the right balance between transparency and protection of legitimate private and public interests. He acknowledged the significance of the precautionary principle and the challenges related to communicating to general audiences about the outcomes of ECHA's work.

As regards the improvement targets for 2017-2018, the Board concluded that the committees can also hold closed sessions for other reasons than protecting confidential business information.

⁸ MB/61/2014

8. Implementing Rules to the EU Staff Regulations – opt-out from three European Commission rules

The Management Board decided to request the Commission's approval to opt-out from the Implementing Rules⁹ on the implementation of the learning strategy, training on the own initiative of staff, middle management and the function of advisers.

Board members also endorsed the approach that the Implementing Rule repealing the Commission rules on learning and development applies by analogy at ECHA (as in effect it does not apply to agencies).

The Board took note of the status of the discussions with the Commission about specific implementing rules for the engagement of Board of Appeal members as ECHA staff, which may be approved by written procedure should the Commission signal its readiness to approve these rules.

The agenda item was discussed with representatives of ECHA's Staff Committee present. The Staff Committee was consulted on the draft rules before they were submitted to the Management Board.

9. Appointment of Committee Members

The Management Board appointed¹⁰ two members for the Committee for Risk Assessment (RAC): Mr Agapios AGAPIOU (CY) and Ms Maristella RUBBIANI (IT). Board members also appointed a new member for the Committee for Socio-Economic Analysis (SEAC): Mr Christos ANASTASIOU (CY).

The names of the committee members will be published on ECHA's website together with their annual declarations of interest.

10. Composition of Management Board Working Groups

The Management Board agreed on the new composition of the Management Board Working Groups¹¹ (subgroups):

- Ms Miroslava BAJANIKOVA (SK) and Mr Hans MEIJER (NL) will act as reporting officers for the members of the Board of Appeal;
- Mr Anastassios YIANNAKI (CY) will join the temporary Advisory Group on ECHA's future building; and
- Ms Krisztina BIRÓ (HU) will join the Working Group on Audit.

The new compositions will take effect on 1 June 2017, once the mandates of previously appointed Management Board members have ended. It was also noted that the Advisory Group on Dissemination nominated Ms Judite DIPANE (LV) as the new Chair. An updated list of the Working Groups will be published on ECHA's website.

The Chair noted that the composition of the Working Groups is regularly reviewed and that new members in particular are invited to express their interests in getting involved.

⁹ MB/05/2017

¹⁰ MB/06/2017

¹¹ MB/07/2017

11. Quarterly report on ECHA's activities

The Management Board took note of the quarterly report¹² on ECHA's progress in reaching the 2017 Work Programme targets and congratulated the Agency for the work done and its performance since the last meeting in December 2016.

The Executive Director made an overview of achievements on the activities and highlighted that RAC adopted its opinion on glyphosate by consensus on 15 March and concluded on no classification for any of the CMR properties of the substance. The opinion forming was a major effort, including stakeholder engagement and media relations. NGOs challenged ECHA and RAC on questions pertaining to conflicts of interest shortly before the adoption of the opinion. The Executive Director also highlighted that the annual Evaluation Progress Report was published at the end of February.

The Deputy Executive Director then reported in more detail on the developments in the different activity areas of the Agency. The report also included preliminary information on an interim accounting officer appointment request for the June Board meeting.

Board members noted the Commission's request to ECHA/RAC to evaluate the scientific relevance of occupational exposure limits for five substances. A representative of the Commission and a number of Board members welcomed the request as a good opportunity for ECHA to further strengthen its reputation as an efficient and effective agency. Nevertheless, it was stressed that sufficient resources must be allocated to do the work. The Executive Director informed that more requests are under preparation and ECHA will correspondingly submit a proposal to amend Work Programme 2017 to the June meeting of the Board.

A number of Board members commended ECHA on the professional handling of the glyphosate opinion. They noted that several NGOs had raised concerns of conflicts of interest with respect to RAC members and they called for a clear and robust response from the Secretariat and the Board, to prevent any reputational damage. It was noted that the Executive Director had asked ECHA's Conflict of Interest Advisory Committee (CoIAC) for an opinion on one aspect related to public statements. A Board member appointed by the Commission to represent interested parties called for drawing "lessons learnt" from the process, in particular on three aspects:

- The role of the CoIAC and whether the Management Board should modify ECHA's independence policy and the Terms of Reference of this Committee to foresee that it responds to requests from third parties, not only to requests from the Management Board and the Executive Director, as is currently the case
- A need for ECHA to explore strengthening the current rules on cooling-off periods
- Providing more clarification on what constitutes a public statement in the Guide to filling out the Declarations of Interests

The Management Board exchanged views on a number of other topics, which included:

- The impact of the Commission implementing act on data-sharing
- The number of Member State comments on dossier evaluation draft decisions and whether and to what extent this reflects the quality of these decisions
- The joint work with EFSA on the endocrine disruptors guidance
- The slower than expected progress on substance evaluation under REACH
- The good progress with the screening to identify needs for regulatory risk management and the potential links to identifying substances for restriction
- The state of play on the Poison Centre work
- Finding synergies between the work of RAC and the MSC
- ECHA's recent correspondence with a number of NGOs, on questions of over-arching importance, such as the application of the precautionary principle

¹² MB/08/2017

- The call from NGOs for the publication of downstream user identities (in the case of authorised uses of SVHCs)
- The trends in the numbers of REACH inquiries
- The preparation for the 2018 registration deadline, cooperation with industry, industry's readiness to make this deadline a success and support to SMEs
- The need for industry to better show how they meet the last resort principle
- The progress on the EU Nanomaterials Observatory; the guidance updates related to nanomaterials, and the follow-up to the recent Board of Appeal decision
- Biocidal active substances benefitting from the derogation for food and feed
- The need for ECHA to consider internal preparations for when the United Kingdom is not part of the EU
- Potential further actions on individual registrants outside of existing joint submissions, including the revocation of registration numbers
- The new approach to conformity checks of REACH authorisation applications

12. Procedure and practical arrangements for the appointment of the Executive Director [*in camera*]

The agenda item was held *in camera* and chaired by the Deputy Chairman. Only Board members, their persons of trust, the Executive Director, the Head of Legal Affairs and the Secretariat of the Management Board were present. No persons participating in the Commission's pre-selection as candidates for the position of the Executive Director participated in this part of the meeting.

The Management Board first heard a report from its observer in the Commission pre-selection process, Mr Thomas JAKL (AT). Mr JAKL explained the process, the composition of the selection panel and the approach taken when designing the interview questions. The pre-selection phase was concluded on 6 March 2017 after two days of interviews in February. Mr JAKL confirmed that the Commission had noted the Management Board's preference to have a list of at least 3-4 candidates.

Afterwards a Commission representative informed the other members of the next steps in the process, namely an assessment of the remaining candidates by the Consultative Committee for senior appointments, and subsequently interviews with Commissioners of DG GROW, DG ENV and DG SANTE. The list of candidates will afterwards be formally adopted by the Commission and transmitted to ECHA. Interviews at Management Board level are planned for the September Board meeting. Following this, the chosen candidate has to deliver a statement before the European Parliament and answer questions from its members before the appointment can take place.

The Management Board then discussed the proposed procedure and practical arrangements for the appointment of the Executive Director¹³.

The discussion centred on the following issues:

- The composition of the preparatory group for the interviews should also be open to members without voting rights.
- In carrying out the selection procedure, any possible conflicts of interest have to be avoided. This excludes also the participation in the appointment process of persons that were candidates in the process but not included in the final short list submitted to the Management Board.
- The presence of the Executive Director during the interviews could according to some members raise concerns if candidates are staff of the ECHA Secretariat, even if the Executive Director only participates as an observer. The Executive Director

¹³ MB/09/2017

and Secretariat staff should therefore not be present during an interview of a candidate when they have a perceived conflict of interest.

- The fact that questions are standardised ensures that the assessments of the different candidates are comparable. Additional questions should therefore aim at clarifying answers to the standard questions or the presentation of the candidates. It was also noted that the selection criteria for the post are contained in REACH and the vacancy notice, and that the interviews will take place in a plenary session.
- ECHA will not facilitate any media activities involving candidates.
- The Commission representatives committed to verify what documents from the assessment process at Commission level can be provided to the Management Board together with the short list.

The Management Board agreed on the procedure for the appointment process with some modifications reflecting some of the points above. It appointed Ms Kassandra DIMITRIOU (GR), Mr Henrik LARSEN (DK), Ms Parvoleta LULEVA (BG), Mr Antti PELTOMÄKI (COM), Mr Stefan SCHEUER (EEB), and Mr Peter SMITH (Cefic) as members of the preparatory group for the interviews of candidates for the Executive Director. The preparatory group will also make a proposal for the choreography of the interviews, e.g. who poses the interview questions, and report to the Management Board.

13. Revision of the decision on the transfer of fees to Member States

The Management Board took note of the required review of the decision on the transfer of fees to Member States¹⁴. The current decision of December 2014 foresees a review in 2017, with a view to adopt a revised decision, applicable as of 1 January 2018.

The Secretariat informed that a review of the relevant Eurostat data in early 2017 revealed that there is not sufficient new data available to update the annex of the current decision.

The REACH Regulation and the REACH Fee Regulation foresee that the Management Board decides, after having obtained a favourable opinion of the Commission, the terms on which a proportion of the fees collected by ECHA will be transferred to Member States, in particular to compensate for the rapporteur work in the areas of restrictions, substance evaluation and authorisation.

The Management Board established a Working Group on the Transfer of Fees to Member States to assist the preparation of such decisions. The Working Group¹⁵ is chaired by Ms Parvoleta LULEVA (BG), and submitted an intermediate report on the implementation of the decision in June 2016¹⁶. The Secretariat will propose revised arrangements to the Working Group on the Transfer of Fees in June and September 2017. The Working Group will, on this basis, prepare a proposal for the Management Board for its meeting on 27-28 September.

¹⁴ MB/14/2017

¹⁵ The Working Group may be reinforced in June 2017 with a new member.

¹⁶ See document MB/28/2016.

14. Budget

14.1 Budget transfer notifications

The Management Board took note of the budget transfers¹⁷ carried out under the responsibility of the Executive Director since the previous notification in December 2016.

14.2 Update on the 2018 budget request

The Management Board took note of an update on the 2018 budget request¹⁸. The revision of ECHA's request for financial and human resources has been foreseen in relation to potential new tasks for the Agency, which are presently under consideration in the Commission (endocrine disruptors, poison centres, occupational exposure limits, EU chemicals legislation finder and persistent organic pollutants).

A representative of the Commission informed the Management Board that DG GROW is closely collaborating with the responsible Commission services to allow for an exception from the Financial Regulation, by which EUR 1.6 million, a part of the 2016 budget surplus, can be included as a prudency margin for the uncertain fee income deriving from the 2018 registration deadline.

15. Report from the Advisory Group on the future building project

The Management Board took note of a report from its advisory group on ECHA's future premises¹⁹. The report included the activities undertaken since the last Management Board meeting in relation to ECHA's future building project, as well as the indicative timetable for the next steps of the project. It was noted that the progress of the project is on track and the decision of the Management Board is foreseen to take place in Q3 2017.

16. Compliance with standard security requirements for accessing the Agency's information systems

The Management Board took note of a report²⁰ on the degree of compliance of Member State competent authorities (MSCAs) with the security audit requirements related to their access to ECHA's databases.

The Management Board decided²¹ that the condition for MSCAs for getting access to ECHA's information systems is signing the declaration of commitment, which confirms their adherence to a set of standard security requirements. However, several CAs were unable to show to the Secretariat that they comply with a key requirement, namely to provide full scope audit reports or corrective action plans to ECHA on time.

To address the issue, ECHA adopted a specific escalation procedure that was brought to the attention of the Management Board in September 2015²². Since issues with the full implementation of the security requirements remained, despite the activation of the escalation procedure, the Secretariat resubmitted the issue to the Management Board, and before that to the CARACAL meeting of March 2017.

Board members acknowledged that the timely completion of security audits is a way to provide assurance for the MSCAs' management that compliance is consistently maintained and a way for ECHA to supervise the proper functioning of the security framework. It also gives assurance to the owners of the data that confidentiality is properly protected. A Board

¹⁷ MB/10/2017

¹⁸ MB/11/2017

¹⁹ MB/12/2017

²⁰ MB/13/2017

²¹ MB/WP/02/2013

²² MB/40/2015

member appointed by the Commission to represent interested parties expressed understanding for the need to share industry data among authorities for an effective implementation of the regulations, reminding at the same time the need to duly protect confidential business information.

The Secretariat thanked the Board for the clear commitment and agreed to prepare a status update for the June Management Board meeting, including an analysis on the causes of identified cases of non-compliance.

17. Items for information without discussion

17.1 Annual report from the Advisory Committee on Conflict of Interest 2016

The Management Board took note of the 2016 report²³ from its Advisory Committee on Conflict of Interest.

17.2 Update of the Management Board rolling plan/meeting dates for 2018

The Management Board took note of its rolling plan and indicative meeting dates for 2018²⁴. The meetings of the Management Board are scheduled to take place in 2018 as follows:

- 22-23 March
- 20-21 June
- 27-28 September
- 13-14 December

The Management Board thanked the representative of Belgium for the offer to host the December 2017 Management Board meeting in Brussels, and also the representative of Austria, who offered to host the September 2018 meeting in Vienna.

18. Any other business

Update on the “Collaborative approach”

The Management Board took note of an oral update on the collaborative approach.

External evaluation of ECHA

The Management Board took note of an oral update from the Commission on ECHA’s external evaluation. More detailed information will follow from the Commission during the June Board meeting.

Events around ECHA’s 10th anniversary

The Management Board took note of an oral update from the Executive Director on the events planned by ECHA to celebrate the 10th anniversary of the Agency.

²³ MB/15/2017

²⁴ MB/16/2017

Mandates of Management Board members

The Chair invited Board members to confirm that replacement procedures for ending Board mandates have been initiated in their countries.

Next meeting and closure

The Chair noted that the next meeting of the Board is scheduled to take place from 21 to 22 June 2017, in Helsinki. A workshop on ECHA's future strategic objectives will take place in the afternoon of the first meeting day, 21 June.

The Management Board bid farewell to a number of its members, whose second mandate will come to an end in May 2017:

- Thomas JAKL (AT)
- Karel BLAHA (CZ)
- Pirkko KIVELÄ (FI)
- Catherine MIR (FR)
- Antonello LAPALORCIA (IT)
- Simona FAJFAR (SI)
- Ana FRESNO (ES)
- Nina CROMNIER (SE)

The Chair and Board members warmly thanked the outgoing members for their contribution and support.

II. Documents submitted to the Management Board

Draft Agenda	MB/A/01/2017
Draft Minutes of the 44 th Meeting	MB/M/04/2016
Election of the Management Board Deputy Chairman (as of 1 June 2017)	MB/01/2017
ECHA General Report 2016	MB/02/2017
Assessment of the Consolidated Annual Activity Report 2016	MB/03/2017
Update of the ECHA Transparency Approach	MB/04/2017
Implementing Rules to the EU Staff Regulations – opt-out from three European Commission rules	MB/05/2017
Appointment of Committee Members	MB/06/2017
Composition of Management Board Working Groups	MB/07/2017
Quarterly Report on ECHA’s Activities	MB/08/2017
Procedure and practical arrangements for the appointment of the Executive Director	MB/09/2017
Budget transfer notifications	MB/10/2017
Update on the 2018 budget request	MB/11/2017
Report from the Advisory Group on the future building project	MB/12/2017
Compliance with Standard Security Requirements for accessing the Agency’s Information Systems	MB/13/2017
Revision of the Decision on the Transfer of Fees to Member States	MB/14/2017
Annual Report from the Advisory Committee on Conflict of Interests 2016	MB/15/2017
Update of the Management Board Rolling Plan / meeting dates for 2018	MB/16/2017

III. Decisions taken/Conclusions reached by the Management Board

The Management Board:

- Adopted the agenda for its 45th meeting.
- Approved the minutes of its 44th meeting.
- Appointed Mr Henrik LARSEN (DK) as Deputy Chairman of the Management Board for an initial period of two years, starting from 1 June 2017.
- Adopted the Agency's General Report for 2016, and instructed the Executive Director to submit the document to the Member States and European Institutions, as required by 30 April 2017²⁵.
- Adopted its assessment of the Authorising Officers annual activity report for 2016, and instructed the Executive Director to send the Consolidated Annual Activity Report together with its assessment no later than 1 July 2017 to the Court of Auditors, to the Commission, to the European Parliament and to the Council.
- Agreed not to amend the ECHA Transparency Approach (MB/61/2014) and agreed on goals for continual improvement 2017-2018.
- Decided to request the Commission's approval to opt-out from the Implementing Rules on the implementation of the learning strategy, training on the own initiative of staff, middle management and the function of advisers; and endorsed the approach that the Implementing Rule repealing the Commission rules on learning and development applies by analogy at ECHA.
- Appointed Mr Agapios AGAPIOU (CY) and Ms Maristella RUBBIANI (IT) as members of the Committee for Risk Assessment.
- Appointed Mr Christos ANASTASIOU (CY) as a member of the Socio-Economic Analysis Committee.
- Appointed Ms Miroslava BAJANIKOVA (SK) and Mr Hans MEIJER (NL) as reporting officers for the members of the Board of Appeal.
- Appointed Ms Krisztina BIRÓ (HU) as a member of the Working Group on Audit.
- Appointed Mr Anastassios YIANNAKI (CY) as a member of the temporary Advisory Group on Building 2020.
- Agreed on the procedure and practical arrangements for the appointment process of ECHA's Executive Director.
- Appointed Ms Kassandra DIMITRIOU (GR), Mr Henrik LARSEN (DK), Ms Parvoleta LULEVA (BG), Mr Antti PELTOMÄKI (COM), Mr Stefan SCHEUER (EEB), and Mr Peter SMITH (Cefic) as members of the preparatory group for the interviews of candidates for the Executive Director.
- Took note of the latest budget transfers carried out under the responsibility of the Executive Director.
- Took note of the quarterly report on ECHA's activities.
- Took note of a report from its Advisory Group on ECHA's future premises.

Agreed follow-up actions:

- The Secretariat will prepare a status update for the June Management Board meeting, including an analysis on the causes of identified cases of non-compliance with the standard security requirements.

²⁵ Some modifications were agreed in the meeting in relation to Member State contributions under the Biocidal Products Regulation and editorial remarks

IV. List of attendees

Representatives of the Member States

Thomas JAKL	(AT)	(present on 31 March)
Anne-France RIHOUX	(BE)	
Parvoleta LULEVA	(BG)	(also acting as proxy of Bojan VIDOVIC)
Anastassios YIANNAKI	(CY)	
Karel BLÁHA	(CZ)	
Henrik Soren LARSEN	(DK)	(also acting as proxy of Thomas JAKL on 30 March)
Pirkko KIVELÄ	(FI)	(also acting as proxy of Aive TELLING)
Catherine MIR	(FR)	(also acting as proxy of Jörg LEBSANFT)
Kassandra DIMITRIOU	(EL)	
Krisztina BIRÓ	(HU)	
Sharon McGUINNESS	(IE)	
Antonello LAPALORCIA	(IT)	
Judīte DIPĀNE	(LV)	
Marija TERIOŠINA	(LT)	
Edward XUEREB	(MT)	
Hans MEIJER	(NL)	(also acting as proxy of Paul RASQUE)
Lidia WAŚOWICZ	(PL)	
Ana Lilia MARTINS	(PT)	
Luminita TIRCHILA	(RO)	
Miroslava BAJANIKOVA	(SK)	
Simona FAJFAR	(SI)	
Nina CROMNIER	(SE)	(also acting as proxy of Christina RUDEN)
Keith BAILEY	(UK)	

Representatives of the European Commission

Kestutis SADAUSKAS	(also acting as proxy of Antti PELTOMÄKI on 30 March)
Antti PELTOMÄKI	(present on 31 March)
Sabine JÜLICHER	

Independent persons appointed by the European Parliament

Anne LAPERROUZE

Representatives from interested parties appointed by the European Commission

Stefan SCHEUER	EEB-BEUC - European Environmental Bureau/European Consumer Organisation
Peter SMITH	CEFIC –European Chemical Industry Council

Observers from EEA/EFTA countries

Sverre-Thomas JAHRE	(NO)
Sigurbjörg SÆMUNDSDÓTTIR	(IS)

Persons participating on behalf of Board members/observers

Enda VESKIMÄE (on behalf of Aive TELLING)
Andre WEIDENHAUPT (on behalf of Paul RASQUE)
Oscar GONZALEZ SANCHEZ (on behalf of Ana FRESNO RUIZ)
Paul KRAJNIK (on behalf of Thomas JAKL on 30 March)

Other observers

Abdel EL-AMELI	European Commission
Bjorn HANSEN	European Commission
Marie-Laure METAYER	France
Lisa ANFÄLT	Sweden

ECHA staff

Geert DANCET	(Executive Director)
Jukka MALM	(Deputy Executive Director)
Jack DE BRUIJN	(Director of Risk Management)
Christel MUSSET	(Director of Registration)
Leena YLÄ-MONONEN	(Director of Evaluation)
Luisa CONSOLINI	(Director of Information Systems)
Shay O'MALLEY	(Director of Resources)
Minna HEIKKILÄ	(Head of Legal Unit)
Lindsay JACKSON	(Head of Communications Unit)
Wim DE COEN	(Head of Unit, Executive Office)
Frank BÜCHLER	(Executive Office)
Gabriella CSEH	(Executive Office)

(Staff attending specific agenda items)

Tuula HAKALA	(Head of Unit Finance)
Henri ALATALO	(Budget Officer, Finance Unit)
Malgorzata RADZIMOWSKA	(Strategic Planning Officer, Executive Office)
Evelina TODOROVA	(Internal Control Officer, Executive Office)
Eric RIEGER	(Acting Head of Unit, Human Resources)
Remi LEFEVRE	(Chair, Staff Committee)
Nathalie ALT-ANTSKOG	(Staff Committee)
Peter CHRISTIAENS	(Facility Officer)