

Framework contract for relocation services for ECHA



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PRIOR INFORMATION NOTICE

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Official name: [European Chemicals Agency \(ECHA\)](#)
Postal address: [P.O. Box 400](#)
 Town: [Helsinki](#) Postal code: [00121](#)
 Country: [Finland](#)
Contact point(s): [Finance Unit](#) Telephone: [+358 9686180](#)
 For the attention of: [Tuula Hakala](#)
 Email: procurement@echa.europa.eu Fax:

Internet address(es) (if applicable)

General address of the contracting authority (URL): www.echa.europa.eu

Address of the buyer profile (URL): http://echa.europa.eu/opportunities/procurement_en.asp

Further information can be obtained at:

- As in above-mentioned contact point(s)
- Other: please complete Annex A.I

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

- | | |
|--|--|
| <input type="radio"/> Ministry or any other national or federal authority, including their regional or local sub-divisions | <input type="radio"/> General public services |
| <input type="radio"/> National or federal agency/office | <input type="radio"/> Defence |
| <input type="radio"/> Regional or local authority | <input type="radio"/> Public order and safety |
| <input type="radio"/> Regional or local agency/office | <input type="radio"/> Environment |
| <input type="radio"/> Body governed by public law | <input type="radio"/> Economic and financial affairs |
| <input checked="" type="radio"/> European institution/agency or international organisation | <input type="radio"/> Health |
| <input type="radio"/> Other (please specify): | <input type="radio"/> Housing and community amenities |
| | <input type="radio"/> Social protection |
| | <input type="radio"/> Recreation, culture and religion |
| | <input type="radio"/> Education |
| | <input type="radio"/> Other (please specify): |

The contracting authority is purchasing on behalf of other contracting authorities

- yes no

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SECTION II.A: OBJECT OF THE CONTRACT (WORKS)**II.1) TITLE ATTRIBUTED TO THE CONTRACT BY THE CONTRACTING AUTHORITY****II.2) TYPE OF CONTRACT AND LOCATION OF WORKS**

NUTS code:

Main site or location of works:

II.3) THIS NOTICE INVOLVES A FRAMEWORK AGREEMENT yes no**II.4) SHORT DESCRIPTION OF NATURE AND SCOPE OF WORKS***If known, estimated value excluding VAT (if applicable; give figures only):*

Currency:

OR Range: between

and

Currency:

Division into lots (for information about lots, use Annex B as many times as there are lots)

 yes no**II.5) COMMON PROCUREMENT VOCABULARY (CPV)****II.6) SCHEDULED DATE FOR START OF AWARD PROCEDURES AND DURATION OF THE CONTRACT**Scheduled date for (*if known*)

start of award procedures (dd/mm/yyyy)

Duration in months:

or days:

(from the award of the contract)

OR Scheduled date for (*if known*)

start of works (dd/mm/yyyy)

completion of works (dd/mm/yyyy)

II.7) CONTRACT COVERED BY THE GOVERNMENT PROCUREMENT AGREEMENT (GPA) yes no**II.8) ADDITIONAL INFORMATION (*if applicable*)**

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SECTION II.B: OBJECT OF THE CONTRACT (SUPPLIES OR SERVICES) (1)

II.1) TITLE ATTRIBUTED TO THE CONTRACT BY THE CONTRACTING AUTHORITY

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II.2) TYPE OF CONTRACT AND PLACE OF DELIVERY OR OF PERFORMANCE

(Choose one category only – supplies or services – which corresponds most to the specific object of your contract or purchase(s))

Supplies

Services

Service category: No 27

NUTS code: F1181

Main site or location of works:

Helsinki

II.3) SHORT DESCRIPTION OF NATURE AND QUANTITY OR VALUE OF SUPPLIES OR SERVICES (in each of the service categories)

The purpose of the Framework Service contract is to provide relocation services for the staff of the European Chemicals Agency in Helsinki. The service provider will assist the future staff of the Agency to smoothly relocate in Helsinki. The tasks are mainly the support of new staff with housing, registrations and other formalities.

If known, estimated value excluding VAT (if applicable; give figures only):

Currency:

OR Range: between 150 000,00

and 300 000,00

Currency: EUR

Division into lots (for information about lots, use Annex B as many times as there are lots)

yes no

II.4) COMMON PROCUREMENT VOCABULARY (CPV)

	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	98392000	

II.5) SCHEDULED DATE FOR START OF AWARD PROCEDURES (if known)

15/08/2011 (dd/mm/yyyy)

II.6) CONTRACT COVERED BY THE GOVERNMENT PROCUREMENT AGREEMENT (GPA)

yes no

II.7) ADDITIONAL INFORMATION (if applicable)

The initial duration of the framework contract is two years, with the possibility of extension for two additional periods of 12 months each

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SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**III.1) CONDITIONS RELATING TO THE CONTRACT**

III.1.1) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them (*if known; provide information only in the case of works contracts*):

III.2) CONDITIONS FOR PARTICIPATION**III.2.1) Reserved contracts** (*if applicable*)

- yes no
- The contract is restricted to sheltered workshops
- The execution of the contract is restricted to the framework of sheltered employment programmes

SECTION VI: COMPLEMENTARY INFORMATION**VI.1) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY COMMUNITY FUNDS**

- yes no

If yes, reference to project(s) and/or programme(s):

VI.2) ADDITIONAL INFORMATION (*if applicable*):

[At the above mentioned contact point](#)

VI.3) INFORMATION ON GENERAL REGULATORY FRAMEWORK

Relevant governmental Internet sites where information can be obtained

Tax legislation:

Environmental protection legislation:

Employment protection and working conditions:

- For additional details about relevant governmental services where information can be obtained on taxes, environmental protection, employment protection and working conditions, please fill Annex A.II-IV (if applicable)*

VI.4) DATE OF DISPATCH OF THIS NOTICE:

[15/06/2011](#) (dd/mm/yyyy)

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ANNEX A**ADDITIONAL ADDRESSES AND CONTACT POINTS****I) ADDRESSES AND CONTACT POINTS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED**

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

II) ADDRESS, CONTACT POINTS AND INTERNET SITE OF THE RELEVANT GOVERNMENT SERVICE FROM WHICH INFORMATION CAN BE OBTAINED ABOUT TAXES

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

III) ADDRESS, CONTACT POINT AND INTERNET SITE OF THE RELEVANT GOVERNMENT SERVICE FROM WHICH INFORMATION CAN BE OBTAINED ABOUT ENVIRONMENTAL PROTECTION

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

IV) ADDRESS, CONTACT POINTS AND INTERNET SITE OF THE RELEVANT GOVERNMENT SERVICE FROM WHICH INFORMATION CAN BE OBTAINED ABOUT EMPLOYMENT PROTECTION AND WORKING CONDITIONS

Official name:

Postal address:

Town:

Postal code:

Country:

Contact point(s):

Telephone:

For the attention of:

Email:

Fax:

Internet address (URL):

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ANNEX B**INFORMATION ABOUT LOTS****LOT No** **TITLE****1) SHORT DESCRIPTION****2) COMMON PROCUREMENT VOCABULARY (CPV)****3) QUANTITY OR SCOPE***If known, estimated cost excluding VAT (give figures only):*

Currency:

OR Range: between

and

Currency:

4) INDICATION ABOUT DIFFERENT DATE FOR START OF AWARD PROCEDURES AND/OR DURATION OF CONTRACT (if applicable)Scheduled date for (*if known*)

start of award procedures (dd/mm/yyyy)

Duration in months:

or days:

(from the award of the contract)

OR Scheduled date for (*if known*)

start of works (dd/mm/yyyy)

completion of works (dd/mm/yyyy)

5) ADDITIONAL INFORMATION ABOUT LOTS