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**Finland-Helsinki: Upgrade of AV equipment in ECHA's conference centre
2015/S 059-102788**

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Chemicals Agency (ECHA)
Annankatu 18, PO Box 400
For the attention of: Jaime Martin-Granizo
FI-00121 Helsinki
FINLAND
Telephone: +358 968618352
E-mail: procurement@echa.europa.eu
Fax: +358 968618931

Internet address(es):

General address of the contracting authority: <http://www.echa.europa.eu>
Address of the buyer profile: <http://echa.europa.eu/about-us/procurement>
Electronic access to information: <http://echa.europa.eu/about-us/procurement>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

General public services

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Upgrade of AV equipment in ECHA's conference centre.

II.1.2) Type of contract and location of works, place of delivery or of performance

Supplies

Main site or location of works, place of delivery or of performance: ECHA's premises.

NUTS code FI181

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) **Information on framework agreement**

II.1.5) **Short description of the contract or purchase(s)**

The scope of the contract includes the supply and installation of audiovisual (AV) equipment for the upgrade of ECHA's conference centre, including any necessary reprogramming of control devices; dismantling and disposing the replaced equipment that cannot be used elsewhere; testing and commissioning of the final implementation; delivery of 'as built' documentation and source programming code; introduction of the new systems to ECHA AV technicians and related training; 2 years' warranty for installations and supplied equipment.

It is expected that the contract will be signed in July 2015. The work shall be carried out during the months of July and August 2015. However, taking into account that for operational reasons part of the work needs to be carried out during ECHA's holiday breaks, the schedule of the work may need to be phased as follows: July/August (phase I), Christmas break in December 2015/January, February 2016 (phase II) and in between the phases if necessary. After-sales services shall be provided throughout the lifetime of the guarantee of installations and supplied equipment (2 years).

II.1.6) **Common procurement vocabulary (CPV)**

32000000, 32200000, 32300000, 32570000, 32420000, 51000000, 48000000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: 500 000 EUR

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Starting 1.7.2015. Completion 29.2.2016

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Not applicable.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

As described in the specifications (phase 2).

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

As described in the specifications (phase 1).

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: As described in the specifications (phase 1).

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: 1.1 Sufficient economic and financial capacity to guarantee continuous and satisfactory performance throughout the envisaged lifetime of the contract.

1.2 Minimum annual turnover for the last 3 financial years: 1 500 000 EUR/year.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

2.1. Professional capacity:

- proof that the candidate and its personnel are authorised to perform the contract under national law,
- proof of the candidate's quality-assurance, safety management and environment management measures.

2.2. Staff capacity: capability of the tenderer to provide a sufficient number of qualified staff for the performance of the tasks under the contract.

The candidate must have on average per year during 2013, 2014 and 2015 a minimum total number of 5 technical staff with relevant experience on the installation of complex audiovisual systems and covering the following profiles as a minimum:

- project manager with 5 years of professional experience in projects similar in scope, nature and complexity to the type of services covered by this procedure,
- AV installation engineer with minimum 3 years of professional experience in projects similar in scope, nature and complexity to the type of services covered by this procedure,
- controlling systems programmer, with minimum 3 years of professional experience in Crestron programming.

2.3. Project capacity: sufficient recent experience in the execution of services similar in scope and volumes to those relevant for this call for tenders:

- at the time of submitting their evidence for this restricted procedure, the candidate must have a minimum of 3 years' experience in executing projects similar in scope, nature and complexity to the type of services covered by this procedure,
- minimum of 4 projects, similar in scope, nature and complexity to the type of services covered by this procedure, which were finalised by the candidate during the period 2012–2015 (up to the date for submission of the request to participate), with a minimum value per project of 250 000 EUR.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

III.3.2) Staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document
- IV.2.2) **Information about electronic auction**
An electronic auction will be used: no
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**
ECHA/2015/104.
- IV.3.2) **Previous publication(s) concerning the same contract**
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
Payable documents: no
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
20.4.2015 - 16:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
Any EU official language
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**
The specifications (phase 1) will be available for download at the address indicated under heading I.1. The website will be updated regularly and it is the candidates' responsibility to check for updates and modifications during the period to submit a request to participate.
- VI.4) **Procedures for appeal**
- VI.4.1) **Body responsible for appeal procedures**
General Court of the European Union
rue du Fort Niedergrünwald
2925 Luxembourg
LUXEMBOURG
E-mail: generalcourt.registry@curia.europa.eu
Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>
Fax: +352 4303-2100
- VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**
13.3.2015