

## Notification of Budget Transfers

41<sup>st</sup> Meeting of the Management Board 17-18 March 2016

<b>Item</b>	13.2
<b>Action</b>	For information
<b>Status</b>	Final - Public

### Key messages

The Management Board is invited to take note of the budget transfers under the responsibility of the Executive Director carried out since the previous notification to the Management Board during the financial year 2015.

**Background** N/A

**Rationale** N/A

**Drawbacks** N/A

### Attachment:

- Annex – Transfers within the budget since previous notification

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## Transfers within the budget since previous notification

The budget transfers carried out (by 31 December 2015) under the responsibility of the Executive Director since the previous notification to the Management Board are listed hereunder;

- a) 07 December 2015, transfer within PIC Title 2 – Building, Equipment and miscellaneous operating expenditure - to cover the costs related to purchasing ergonomic furniture to improve the health and wellbeing of staff.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2040	Fitting out of premises	3 370.00	-1 088.27	1 563.77	-834.06	-1 922.33	57.04%	729.71
2	2210	Furniture	1 300.00	77.18	0.08	834.06	911.24	70.10%	834.14
	Sum		4 670.00		1 563.85	0.00			1 563.85

Funds were transferred from the budget line 2040 (Fitting out of premises) that has a surplus as a result of decreased needs during 2015.

- b) 07 December 2015, transfer within Biocides Title 2 – Building, Equipment and miscellaneous operating expenditure - to cover the costs related to purchasing ergonomic furniture to improve the health and wellbeing of staff.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2040	Fitting out of premises	30 850.00	-3 089.31	24 171.94	-6 950.56	-10 039.87	32.54%	17 221.38
2	2210	Furniture	10 600.00	874.54	0.60	6 950.56	7 825.10	73.82%	6 951.16
	Sum		41 450.00		24 172.54	0.00			24 172.54

Funds were transferred from the budget line 2040 (Fitting out of premises) that has a surplus as a result of decreased needs during 2015.

- c) 07 December 2015, transfer within REACH Title 2 – Building, Equipment and miscellaneous operating expenditure - to cover the costs related to purchasing ergonomic furniture to improve the health and wellbeing of staff.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2040	Fitting out of premises	229 980.00	-140 990.53	21 516.30	-21 516.30	-162 506.83	70.66%	0.00
2	2010	Insurance	41 600.00	0.00	34 517.90	-5 274.52	-5 274.52	12.68%	29 243.38
3	2020	Water, gas, electricity, heating	363 800.00	0.00	27 312.00	-27 312.00	-27 312.00	7.51%	0.00
4	2030	Cleaning and maintenance	302 600.00	0.00	7 618.13	-7 618.13	-7 618.13	2.52%	0.00
5	2210	Furniture	79 150.00	22 738.67	5.35	61 720.95	84 459.62	106.71%	61 726.30
	Sum		1 017 130.00		90 969.68	0.00			90 969.68

Funds were transferred from the budget lines 2040 (Fitting out of premises), 2010 (Insurance), 2020 (Water and electricity) and 2030 (Cleaning and maintenance) that have a surplus, as certain budgeted needs decreased during 2015.