

## **4th Meeting of the Management Board**

**16-17 October 2007**

**Scandic Continental Hotel (Nordica room), Mannerheimintie 46, 00260 Helsinki**

### **DRAFT AGENDA**

#### **16 October**

**09.00-18.00 hrs**

1. Draft Agenda *For adoption (MB/A/04/2007)*
2. Draft Minutes *For approval (MB/M/03/2007)*
3. Selection of Executive Director *Vote*
4. ECHA Work Programme 2008 *For adoption (MB/18/2007)*
5. Selection of Executive Director (continue if needed) *Vote*
6. Quality plan *For information (MB/19/2007)*

#### **17 October**

**09.00-14.00 hrs**

7. Selection of Executive Director (continue if needed) *Vote*
8. Financial Regulation and implementing rules *For adoption (MB/20/2007)*
9. Composition of Committees and Forum *For discussion*
10. Outcome of REACH-IT stakeholder workshop *For information – Oral update*
11. State of play on building of Conference Centre and rental agreement *For information*
12. Any Other Business
13. Next meeting and closure *For information*

Lunch